**Simple Dose Audit #21170**

**SVP’s: Raymond Auger**

**SME’s: Bill Mullins, Gaurav Sachdeva, Padma Ajit**

**POC: Jeanne Willis**

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| **Project Name** | **Project Type** | **Oversight** | **Lead** | **Sub-Lead** | **Staff** |
| 21170 - SimpleDose | Audit | Sarah Kubiak | Michael Bavasso | Seun Mafi | Dan Benner, Daniel Rodrigues, Ashish Joshi |

**Brainstorming**

* Resiliency = Michael, Ashish
  + Disaster Recovery/Data Backup - surface touch
  + Is there a DBAR or Failover plan?
  + Is there a Hot Site?
  + What tool is being used to back data up?
  + What is the testing schedule?
    - Risk level of system and data? UCMDB??
    - Tier 2a? What are the RTO/RPO?
      * Check policy
  + Are local backups being scheduled?
  + Who is monitoring the backups?
    - Are there alerts in place for backup failures?
    - Who is notified and what media is being used?
* Where are the backups being restored to or from?
  + Offsite, alternate datacenter, cloud, local backup…
  + Verify that the same encryption is being used for Prod version.

Data Backup Process

Disaster Recovery

1. Obtain screenshots from the backup scheduler CRON supporting the SCA databases and perform testing to ensure:

1. Backup schedules are configured based on policy & procedures.

2. For a sample of 5 consecutive weeks for the backup scheduler CRON supporting the SCA databases, perform testing to ensure:

1. Backups were completed according to the schedule.
2. Backup failures were researched and resolved.